

SREE NARAYANA GURUKULAM CHARITABLE TRUST

PERUMBAVOOR

Election Notification No: SNGCT/01/2022 Dated 21.04.2022

The Director Board held on 09.04.2022 resolved to conduct elections for the constitution of the Director Board and Executive Committee Members of the SNGC Trust for the period 2022-2025 and appointed me as the Returning Officer for conducting the election according to the Byelaw of SNGC Trust, and guidelines approved by the Director Board. Accordingly I hereby notify that elections to the Board of Directors and Executive Committee Members will be conducted in accordance with the following schedule and guidelines approved by the Board of directors. Mr. Thomas Mathew, Puthenveedu, Keezhillam P.O., (Mob:9037623151) is appointed as Asst. Returning Officer to assist the Returning officer in the election process and office of the SNGC Trust will be the office of the Returning officer.

Every notification with regard to the election will be published in SNGC Trust website www.sngctrust.com as well as in the Trust office notice board of SNGC Trust office, 1st Floor, SNDP Union Shopping Complex, P. P. Road, Peumbavoor.

Schedules

1. Election to Board of Directors

The Trust has three classes of Membership – Life Trustees, Individual trustees and Institutional Trustees. According Article 8(a) every Life Trustee is a member of Board of Directors. One among 5 Individual Trustee shall be member of Board of Directors, One fourth of Institutional Trustees shall be members of Board of Trustees and one fifth of such Board of Trustees shall be member of Board Directors.

There for the elections will be conducted in three stages.

A. First Stage of Election

As the no. of Institutional Trustees are 5 SNDP yogam Branches, the election to the class of Individual Trustees will be conducted at 10 AM on Monday 02/05/2022 at the Trust Office at Perumbavoor. Separate Notice will be issued to the 5 Institutional Trustees.



B. Second Stage of Election

Election of Directors from the class of Individual Trustees will be conducted at 11 AM on Monday 02.05.2022 at Trust Office at Perumbavoor

C. Third Stage of Election

Election of Office Bearers except President and 6 Executive Committee Members from Board of Directors.

1	List of Directors qualified to vote for election of Office Bearers and Members in Executive Committee	10 AM on 03/05/2022.
2	Objections to the above list can be raised	before 11 AM on 06/05/2022.
3	Hearing on Objections	10 AM on 07/05/2022
4	Publication of final list of voters qualified to vote	3 PM on 07/05/2022.
5	Filing of nomination to the post of Vice President, Secretary, Joint Secretary, Treasurer and Six Executive Committee Members	10 AM to 1 PM on 10/05/2022 and 10 AM to 1 PM on 11.05.2022.
6	Scrutiny of nomination papers objections if any can be raised at the time of scrutiny	10AM on 12/05/2022.
7	Hearing on objections	10AM on 13.05.2022.
8	Publication of final list of contesting candidates	3 PM on 13/05/2022.
9	Withdrawal of nomination paper	Before 10 AM on 16/05/2022.
10	Publication of final list of contesting candidates	5PM on 16/05/2022.
11	Date & Time and place of polling	9 AM to 4 PM on 29/05/2022 at SNG College of Engg, Kadayiruppu.
12	Publication of result of the election	6 PM on 29/05/2022.

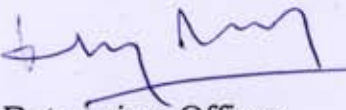
The conduct of Election Procedures

1. The objections to the preliminary voters list may be present at the scheduled time by any voter. The candidate or his proposer or seconder may be present at the time of scrutiny of nomination papers.
2. One Trustee/Director is eligible to contest only for one post.
3. Proxy vote will be allowed as per Byelaw of the Trust and guidelines approved by the Board of Directors.
4. A Trustee is allowed to cast only one vote by proxy.
5. A Trustee can act as proxy only of another Trustee belonging to the same class or category.
6. A Trustee having more than one Membership in his name can cast vote in proportion to his number of Membership.
7. The Trustees are eligible to contest propose and second and vote only within the class / category to which they belong.
8. Accordingly the no. of candidates eligible to be elected from the classes shall be as follows
 - a. Institutional Trustees can elect one member to the Individual Trustees class.
 - b. 8 Directors from the class of Individual Trustees.
 - c. Vice President, Secretary, Joint Secretary, Treasurer and Six Executive Committee Members from the Board of Directors.
9. Pro-forma of nomination paper / proxy available in the Trust website or at the office of the Returning officer at SNGC Trust office at Perumbavoor. Terms and conditions prescribed in the proxy form shall be adhered strictly.
10. First and Second stage of elections election of representative to Individual Trustees and elections of Directors from individual Trustees will be conducted at the office at Perumbavoor and election to the post of Office Bearers and Executive Committee Members will be conducted at Sree Narayana Gurukulam College of Engineering, Kolenchery as per above schedule by secret ballot papers.
11. Separate Ballot paper will be issued for the posts of Vice President, Secretary, Joint Secretary, Treasurer and Six Executive Committee Members.



12. A voter in the class of Institutional Trustee can elect one representative to the class of Individual Trustees.
13. A voter in the class of Individual Trustees can elect 8 Directors to the class of Board of Directors.
14. A voter in the Board of Directors can cast vote for one candidate to the post of Vice President, Secretary, Joint Secretary, Treasurer and Six candidates to the Executive Committee Members.
15. Nomination papers / proxy forms can be obtained either from our website or from Asst. Returning Officer and it should be submitted by the candidate either in person / proposer / seconder / or by courier to the Asst. Returning Officer. There is another option considering the present covid 19 situation that the signed proxy forms in blue ink with copy of approved ID card with Photo can be submitted by online to the Email ID of the Asst. returning Officer, Email:keezhillom@gmail.com to reach latest by 12 noon 27/05/2022. One candidate photocopy of signature will not be accepted.
16. A voter is allowed to cast his vote only on production of valid ID card with Photo (Aadhar card / Election ID card).
17. A Director / Trustee can propose, second for only one candidate except for the Executive Committee Members.

Perumbavoor
21.05.2022


Returning Officer
Adv. Koshy George